



To all Members of the Post of Head of Democratic Services Sub-Committee

A meeting of the Post of Head of Democratic Services Sub-Committee will be held in Warren Room, Lewes House, 32 High Street, Lewes on 17 November 2009 at 13:45 which you are requested to attend.

Please note the venue for this meeting which is wheelchair accessible and has an induction loop to help people who are hearing impaired.

10 November 2009

John Crawford
Chief Executive

Agenda

- 1 Minutes**
To approve the Minutes of the meeting held on 14 October 2009 (copy previously circulated).
- 2 Apologies for Absence/Declaration of Substitute Members**
- 3 Disclosure by councillors of personal interests in matters on the Agenda, the nature of any interest and whether the councillor regards the interest as prejudicial under the terms of the Code of Conduct**
- 4 Items not on the Agenda which the Chair of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances as defined in Section 100B(4)(b) of the Local Government Act 1972**

Exclusion of the Public and Press

To consider, under Section 100(A)(4) of the Local Government Act 1972 (as amended), excluding the public and press from the meeting during the discussion of Item 5 on this Agenda as there is likely to be a disclosure of exempt information as defined in paragraphs 1, 2 and 3 of Part 1 of Schedule 12A of the Act.

5 Legal and Democratic Services

For further information about items appearing on this Agenda, please contact Mr Trevor Hayward at Lewes House, 32 High Street, Lewes, East Sussex, BN7 2LX. Telephone Lewes (01273) 484122.

Distribution:

Councillors A C De Vecchi, P F Gardiner and H J F Sheppard.